

Plains Park Pavilion *Reservation Information*

General Rules for Reservations

- Any person or group wishing exclusive use of the pavilion is required to have a reservation. Reservations can be made by contacting the office at Plains Mennonite Church.
- Grills (not provided) may be used only on the paved area surrounding the pavilion; **never under the pavilion.**
- **No tacks or nails may be used for decorations or tablecloths; use tape only.**
- No animals are allowed unless attended and controlled by a leash. The individual in charge of the animal is required to use proper implements for the gathering and disposing of animal feces, which must be collected immediately and placed in a trash receptacle or dumpster.
- All food waste, paper litter, and cold cigarette butts must be disposed of in the covered dumpster at the corner of the parking lot before leaving the facility. Extra trash bags are under the trash can or in the kitchenette.
- Alcoholic beverages are prohibited.
- **The kitchenette will be opened at the time requested on the application. Kitchen and pavilion cleanup must be completed by the time the Plains volunteer comes to lock up and inspect premises.**
- Sunday rentals of the pavilion begin at noon.

Rental Fee Structure (2-hour minimum rental)

- The following rates apply for anyone wishing to reserve the pavilion for exclusive use. **(Please note that all other areas of the park will be open for public use.)**

	Without kitchenette	With kitchenette
1-50 people	\$25/hr.	\$30/hr.
51-100 people	\$35/hr.	\$40/hr.
101-150 people	\$45/hr.	\$50/hr.

- The rental fee is due one week before the reservation. **A \$50 Security Deposit is due with the reservation form (separate check or cash) and will be shredded or may be picked up if above conditions are met.** Checks should be made payable to Plains Mennonite Church. We expect the pavilion facility to be left in the same condition as found upon arrival.
- If for any reason the pavilion is not used on the date reserved, a refund of 50% of the rental fee is offered or an exchange with another available date.

The kitchenette includes countertop, sink, cold water faucet, microwave, and refrigerator/freezer.

Plains Mennonite Church

50 W. Orvilla Road
Hatfield, PA 19440-3643
plainsmc@verizon.net; 215-362-7640
www.plainspark.org

Plains Park Pavilion Reservation Application

Application Date: _____

Date Requested: _____ Time Requested: _____ to _____

Name of Applicant: _____

Address: _____

E-Mail Address: _____

Phone: _____ (home) _____ (cell)

Group Name: _____

Expected Attendance: _____ Without Kitchenette: _____ With Kitchenette: _____

1-50 people: \$25/hour without kitchenette / \$30/hour with kitchenette

51-100 people: \$35/hour without kitchenette / \$40/hour with kitchenette

1-50 people: \$45/hour without kitchenette / \$50/hour with kitchenette

Fees Due: Rental Fee: _____ (due 1 wk. before rental) Security Deposit: \$50 (due with application)

- A signed liability waiver is required with every application.
- A Certificate of Insurance listing Plains Mennonite Church as an additional insured party is required from all companies and organizations.

I have read and understand the Plains Park Pavilion Rules. I agree to abide by and will ensure that the members of my group abide by these rules. I understand that I am responsible for leaving the pavilion in the same condition as upon my arrival. I understand that other park facilities may be in use by other persons and or groups. As the applicant, I understand that I must be on site for the reserved time.

Signature of Applicant

Date

Return to: Plains Mennonite Church, 50 W. Orvilla Road, Hatfield, PA 19440

For Office Use Only

Date Application Received: _____

Liability Waver Received: _____ Certificate of Insurance Received: _____

Rental Fee Amount Received: _____ Staff Initial: _____

Remarks: _____

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Plains Park

Liability Waiver and Release

(Must be completed by an adult age 18 or over)

The undersigned, individually, and on behalf of _____ (Group Name, if applicable), hereby release, agree, for myself, my heirs, executors, administrators, and assigns, forever remise, release and discharge Plains Mennonite Church, its directors, officers, members, agents, supervisors, and any other representative related to any and all Park activities, and their heirs, executors, administrators, and assigns from any and all actions, causes of action, suits, debts, accounts, controversies, damages, claims and demands, whatsoever, which I or my legal representative may have or acquire against Plains Mennonite Church, its directors, officers, members, agents, supervisors, and any other representative related to the program, by reason of any loss resulting from personal injury or property damage, which may occur during, in connection with, or by reason of my use and attendance on any portion of Plains Park.

I agree that Plains Mennonite Church shall have the right, at its discretion, to enforce rules of conduct and/or terminate my participation and/or use of the Park and its facilities for failure to act in conformance thereof, or for actions or conduct detrimental to or incompatible with the welfare, comfort, harmony or interest of the group of the Park as a whole.

I hereby grant Plains Mennonite Church and any of the directors, supervisors, officers, members, agents and other representatives full authority to take whatever action, in their discretion, is determined to be necessary regarding my health, safety and welfare, and I fully release Plains Mennonite Church and any of the directors, supervisors, officers, members, agents and other representatives from any liability for such actions, as set forth herein.

Signature of Applicant

Printed Name of Applicant

Date

Return to: Plains Mennonite Church, 50 W. Orvilla Road, Hatfield, PA 19440